

# HUNTING CREEK BAPTIST CHURCH

15455 Big Island Highway, Big Island, VA 24526

## MINISTER OF MUSIC (PART-TIME)

**Principal Function:** The Minister of Music is responsible for assisting the church in planning, conducting, and evaluating a comprehensive music ministry.

**Time:** A minimum investment of 10 hours per week is expected.

**Associated Spiritual Gifts:** Administration, Leadership, Teaching, Serving

### Talents or Abilities Desired:

- Spiritually and emotionally mature
- A heart and passion for corporate worship
- Good leadership and organizational skills
- Musical abilities: vocal and/or instrumental
- Experience in leading congregational singing
- Experience in leading musical groups
- People oriented
- Be willing to submit to the leadership, policies, and theological position of the church (Baptist Faith and Message 2000)

### Responsibilities:

1. Direct the planning, coordination, operation, and evaluation of a comprehensive music ministry under the supervision of the pastor.
2. Coordinate the church music ministry with the calendar and emphasis of the church through the scheduling committee.
3. Work with the music committee in determining music ministry goals, organization, leadership, facilities, finances, and administration process.
4. Assist the pastor in planning the congregational services of the church (currently Sunday AM and Wednesday PM); be responsible for the selection of the music.
5. Direct music and congregational singing.
6. Is to be notified of weddings and funerals to be held in the church, be available to advise, arrange and provide music for special projects, ministries, and other church-related activities in cooperation with the appropriate individuals or groups.
7. Coordinate the work of all music leaders in the ministry.
8. Coordinate the performance schedules of soloists and music groups.
9. Coordinate maintenance of and addition to music library and equipment; provide musical materials, supplies, instruments, and other music equipment for use in the church's program.
10. Provide information for the church bulletin to the church secretary no later than Thursday morning before the Sunday the music is to be used.
11. Help with Vacation Bible School.

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Interested individuals can direct questions or send a resume to [pastorken@huntingcreek.net](mailto:pastorken@huntingcreek.net)

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